

Position

Research Associate, Initiative on Climate, Energy and Environment, **Centre for Policy Research** (full-time)

About the Initiative on Climate, Energy and Environment

The Centre for Policy Research is a non-profit, non-partisan independent institution dedicated to conducting research that contributes to the production of high quality scholarship, better policies, and a more robust public discourse about the structures and processes that shape life in India.

The Initiative on Climate, Energy and Environment at the Centre for Policy Research produces research, informs public opinion and generates debate on climate, energy and environment policy at international, national and sub-national levels. Our goal is to enhance policy outcomes through informed research and policy dialogue within India and internationally. Based on the work of this group, in 2016 CPR was ranked 15th globally by the International Centre for Climate Governance in its standardised (adjusting for size) ranking of global think tanks, 3rd in the Rest of the World category (countries not in North America or Europe) and was the top ranked Indian think-tank for 2016.

To know more about the initiative and its work visit:

<http://www.cprindia.org/projects/initiative-climate-energy-and-environment>

Work Description

The candidate will be required to assist CPR Fellows and Senior Fellows with research on India's energy policy and strategy. Important themes include: linkages with India's developmental needs, local environmental outcomes, climate considerations, and India's policy. Tracking and critically engaging with energy trends at the global, national, and sub-national level will form an important part of the research. The work will also involve assisting with production of publications, such as referencing and editing, and organising stakeholder workshops to aid and/or disseminate the research.

In addition to research work, this job requires the candidate to take the lead on internal and external communications of the Initiative on Climate, Energy and Environment (ICEE) group. She/he will also assist with budgeting and project management tasks.

Key Responsibilities

- Assist CPR Senior Fellows and Fellows in their work on energy policy, governance and trends;

- Track specific sectoral developments, particularly in the electricity sector;
- Undertake quantitative and qualitative analysis as required;
- Assist with preparation of publications including both research and administrative support;
- Provide organisational assistance including planning meetings and workshops;
- Support project and budget management tasks as needed.
- Perform internal and external communication and coordination tasks in support of the ICEE team, including:
 - o Manage content for the Initiative's pages for the CPR website and social media (Facebook, Twitter) including blogs, news stories, daily mailers and newsletters;
 - o Ensure specific targeted outreach and engagement, as and when required;
 - o Track publications and research of team members;
 - o Provide information to the central communications team on all of ICEE's activities for institutional outputs.

Qualifications and Skills Required

- Relevant Master's degree in a relevant social sciences area, engineering or public policy, with demonstrated research ability, and interest in public policy. Exceptional undergraduates, ideally with at least 1 year's work experience, will also be considered
- Demonstrated interest and experience in energy or climate policy is desirable
- Strong writing skills are essential
- Ability to undertake simple quantitative analysis (not necessarily statistical analysis) and literacy and comfort with numbers is required
- Experience with editorial tasks, and communication skills are desirable
- Strong competence in basic software programs (Word, Excel, Powerpoint)

Remuneration

Competitive think tank salary commensurate to candidate's experience.

Application Instructions

Please send in your CV along with a Cover letter to climate.initiative.cpr@gmail.com, with subject line "Application: Research Associate - Energy".

All applications will be reviewed starting immediately, and the position will be open until filled.